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Gifford House, Boundary Road, Worthing BN11 4LJ

Registered charity no. 1072334

www.careforverans.org.uk

**Volunteer Activities Coordinators Tues x 2 /Thurs x 1/ Mornings 10am till 1.00pm Tues/Weds/Thurs afternoons 1.30pm till 4pm**

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| **Department lead by:** | Occupational Therapy (Wellbeing Hub) |
| **Why we need you:** | Care for Veterans helps and supports disabled ex-servicemen and women. Volunteer Activity Co-ordinators ensure our residents have a full diary of events in the Wellbeing Hub. |
| **What will I be doing:** | * Attend morning Wellbeing Hub sessions as agreed by the Activities Co-ordinator * Assisting with setting up activities * Supporting people that attend activities, supporting people to access the activities. * Setting up and playing games with residents either in a group or on a one-to-one basis * Helping host quizzes and reminiscence discussions. * Assisting with the Exercise group * Preparation for and taking part in craft groups e.g. painting, beadwork, knitting. * General tidying up and preparation work for the department |
| **What skills, knowledge and experience do I need:** | * Proactive Friendly and outgoing personality * Good listener, adaptive communication * Patient and able to emphasise. * Good sense of humour * Active interest in group activities * Hands-on attitude and able to use own initiative. * Willing to participate to prepare and to bring ideas. |
| **What benefits can I expect:** | * The satisfaction of knowing you are making a valuable contribution to Care for Veterans * The enjoyment of meeting new people in your community and working as part of our skilled and friendly team and volunteer family. * Once you have completed your training you will be invited to our Volunteer Thank You events, receive t-shirt, name badge and volunteer handbook. |
| **How much time do I need to commit:** | Ideally the candidate will be able to commit to two hours once or twice a week on the same days, in agreement with the activities co-ordinator. |
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| **Where will I be based:** | Gifford House |
| **Will there be training:** | Induction training |
| **Do I need a DBS:** | Yes (undertaken by Care for Veterans) |
| **Who will I report to:** | Jaime Mootealoo, 01903 218 444, [Volunteering@careforveterans.org.uk](mailto:j.mootealoo@careforveterans.org.uk) |
| **How do I apply:** | Application form. References required. |